

Agenda

Tandridge
Local Committee

**We welcome you to
Tandridge Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You

Discussion

- Review of community safety in Tandridge
- Update on the Flood Risk Management Strategy.
- End of year report from Surrey Highways on their 2016-17 programme of works in Tandridge.



Venue

Location: Tandridge District
Council Offices, Station
Road East, Oxted,
Surrey, RH8 0BT

Date: Friday, 3 March 2017

Time: 10.15 am



SURREY

Get involved

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.



Attending the Local Committee meeting

Your Partnership officer is here to help.

Email: victoria.eade@surreycc.gov.uk

Tel: 02085417939 (text or phone)

Website: <http://www.surreycc.gov.uk/tandridge>



Follow [@TandridgeLC](https://twitter.com/TandridgeLC) on Twitter

This is a meeting in public.

Please contact **Vicki Eade, Community Partnership and Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

Surrey County Council Appointed Members

Mr Nick Skellett CBE, Oxted (Chairman)
Mr Michael Sydney, Lingfield (Vice-Chairman)
Mr David Hodge CBE, Warlingham
Mrs Sally Ann B Marks, Caterham Valley
Mr John Orrick, Caterham Hill
Mrs Helena Windsor, Godstone

District Council Appointed Members

Mr Chris Botten (Portley)
Mr Pat Cannon (Chaldon)
Mr Michael Cooper (Harestone)
Mr Martin Fisher (Oxted North and Tandridge)
Mr Rod Stead (Queens Park)
Mrs Lesley Steeds (Dormansland and Felcourt)

Surrey County Council Chief Executive
David McNulty

Tandridge District Council Chief Executive
Louise Round

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the Community Partnership and Committee Officer.

1 APOLOGIES FOR ABSENCE

To receive any apologies.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 14)

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

Notes:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PETITIONS

To receive any petitions in accordance with Standing Order 68.

The deadline for petitions was 14 days ahead of the meeting, and no petitions have been received.

5 FORMAL PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Tandridge District area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

6 MEMBERS QUESTIONS

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer of formal questions by 12.00 noon four working days before the meeting.

7 DECISION TRACKER (FOR INFORMATION)

(Pages 15 - 18)

This document provides an update on the decisions made at previous

meetings of the Tandridge Local Committee starting from June 2015.

(Report attached).

8 MEMBERS ALLOCATIONS SUMMARY (FOR INFORMATION) (Pages 19 - 26)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2016/17 the County Council has allocated £10,296 revenue funding to each County Councillor. This report provides an update on the projects that have been received since April 2016 to date.

(Report and Annex attached)

9 HIGHWAYS FORWARD PROGRAMME 2017/18 AND 2018/19 UPDATE (EXECUTIVE FUNCTION FOR DECISION) (Pages 27 - 30)

In December 2016 the Local Committee agreed a draft programme of highway works in Tandridge for 2017/18 – 2018/19. Whilst the County's budget was agreed by Council on 7 February, the Medium Term Financial Plan and detailed programme of schemes will not be agreed by Cabinet until 28 March 2017. This report seeks delegated authority for the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, to agree a revised programme of highway works should the Local Committee's devolved budget change.

(Report attached).

10 HIGHWAYS SCHEMES 2016/17 - END OF YEAR UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) (Pages 31 - 44)

To inform the Local Committee on the outcome of the 2016/17 Integrated Transport and highways maintenance programmes in Tandridge.

(Report and annex attached).

11 FLOOD RISK STRATEGY UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) (Pages 45 - 58)

As Lead Local Flood Authority (LLFA), Surrey County Council (SCC) has a duty to develop, maintain, apply and monitor a Local Flood Risk Management Strategy (LFRMS) for its area. This Strategy was first published in 2014 however much has changed since then. SCC has therefore refreshed its LFRMS in order to bring it up to date with these changes.

This report provides the Local Committee with a draft version of the refreshed strategy and the rationale behind it.

(Report and Annex attached).

12 COMMUNITY SAFETY: REVIEW OF EAST SURREY COMMUNITY SAFETY PARTNERSHIP AND PRIORITIES FOR 2017/18 (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) (Pages 59 - 64)

This report updates the Local Committee on the priorities and work of the East Surrey Community Safety Partnership (CSP) during 2016 and its priorities for 2017/18.

(Report attached).

13 TRADING STANDARDS ANNUAL REPORT (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) (Pages 65 - 74)

A report to provide an update on the work of Buckinghamshire and Surrey Trading Standards Service, particularly within the district of Tandridge in 2016.

(Report attached).

14 SURREY FIRE AND RESCUE ANNUAL REPORT (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) (Pages 75 - 86)

This report outlines the major strands of activity being undertaken within the Tandridge District by the Surrey Fire and Rescue Service (SFRS) teams based at Godstone, Lingfield and Oxted fire Stations.

The report contains information on the various activities undertaken by the District Team to reduce the risk from fire, water and road traffic incidents to the residents of Tandridge District, including direct contact, public education programmes and campaigns.

(Report and Annex attached).